

Village of Rockford
*** Income Tax Department ***
419-363-3032

ROCKFORD VILLAGE INCOME TAX INFORMATION

**** ENCLOSED IS YOUR INCOME TAX RETURN AND DECLARATION OF ESTIMATED TAX****

1. All residents and partial year residents of Rockford who are 18 years or older at the end of the filing year **must file** a return regardless of whether or not there is any tax due. Partial year residents owe tax on income earned while living in the Village of Rockford.
2. All non-residents of Rockford that have earned or received income within the Village of Rockford are **required** to file.
3. All business entities are **required** to file even though a loss may have been incurred.
4. A husband and wife may file either joint or separate returns.
5. Return **MUST be filed or postmarked by April 15** or within (4) months after the close of a fiscal year to avoid penalty and interest.
6. Use **Box 5 on W2** to figure taxable wages.
7. Income **not subject** to tax: welfare, insurance benefits, social security benefits or similar payments received from local, state, or federal governments, proceeds from insurance, annuities, interest and dividends from intangible property.
8. A tax credit is allowed against the income for which taxes were withheld and/or paid to **another city or village**.
(Total of income x .005 = tax credit)
9. Those residents who work in Indiana and pay **Indiana County Tax** may take credit on income earned in that county. (Total Indiana income x .0025= tax credit.) Parkway School District tax is not applicable toward village tax.
10. Your return is **legally INCOMPLETE** and considered **NOT FILED** without ALL supporting documents. (W-2's, 1099(s), Schedule C, Form 1120, Form 1065 with K-1(s), Form 1120 with K-1(s), Schedule E and all other documents to substantiate information on your tax return.)
11. **Declaration of Estimated Tax needs** to be completed if tax liability is \$150 or greater for the following year (2008) quarterly payments.
12. Return **MUST** be signed by Taxpayer and Spouse (if filing jointly). Unsigned return is an INCOMPLETE return.
13. Assistance: Any questions can be directed to our office. Hours are 8 am to 4:30 pm Monday - Thursday and until 3:30 pm on Fridays. Email address is: lisa.kuhn@rockfordohio.org.
14. Completed return, documentation, and payment if necessary (payable to Village of Rockford) should be mailed to **Village of Rockford, PO Box 282, Rockford OH 45882** or can be dropped off at the Village office.